



CHARTERHOUSE
LAGOS



NETWORKING TECHNICIAN



Networking Technician

This is an exciting opportunity for a talented and hard-working individual with a desire to work in an environment that strives for excellence in all it does.

We are seeking an experienced Networking Technician to support the school's network infrastructure, ensuring reliable, secure and high-performing connectivity across the campus. The postholder will manage day-to-day monitoring, troubleshooting and maintenance of wired and wireless networks, internet connectivity and associated network infrastructure.

Job Description

Position: Networking Technician
Reporting to: Network Specialist
Department: Information Technology
Position Type: Full-Time, full year

Role Overview: The role is responsible for the day-to-day operation and maintenance of the school's network infrastructure, including switches, access points, firewalls and internet connectivity. It supports network availability, performance and security, working with the IT team, ISPs and vendors to resolve issues and implement network improvements across the campus.

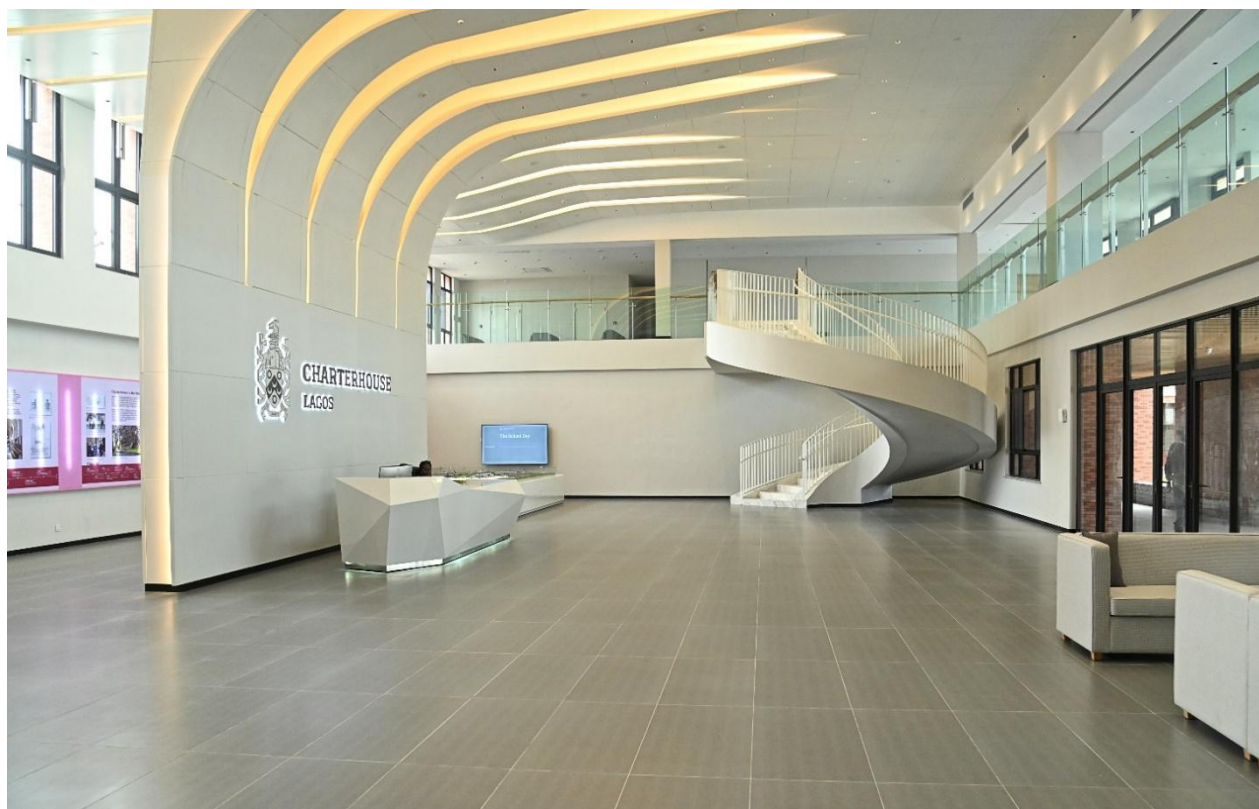
Charterhouse Lagos staff are committed to safeguarding and promoting the welfare of children and young people. They ensure a secure, stimulating, and well-managed learning environment that promotes a sense of safety, support and wellbeing.





CHARTERHOUSE LAGOS

Qualifications and Experience	Essential	Desirable
Diploma or bachelor's degree in Information Technology, Computer Science or a related field.	Yes	
2–3 years' experience in IT support, networking or a related technical role.	Yes	
CompTIA Network+, CCNA or equivalent qualification.	Yes	
Skills & Competencies		
Good understanding of TCP/IP, DHCP, DNS and basic networking principles.	Yes	
Experience troubleshooting wired and wireless network connectivity.	Yes	
Good understanding of computer hardware and network-connected devices.	Yes	
Strong communication and presentation skills, both written and verbal.	Yes	
Experience with managed switches, firewalls and wireless networks.	Yes	
Experience working with enterprise or campus networks.	Yes	
Experience with network monitoring tools.	Yes	
Experience working with ISPs and external network vendors.	Yes	
Personal Attributes		
Proactive and dependable.	Yes	
Strong technical troubleshooting skills.	Yes	
Methodical and attentive to detail.	Yes	
Calm and professional during network incidents.	Yes	
Able to manage competing priorities.	Yes	
Willingness to learn and develop networking skills.	Yes	
Able to work independently and as part of a team.	Yes	
Commitment to the values and ethos of Charterhouse Lagos.	Yes	
Ability to maintain a professional demeanour when dealing with teachers, students, and other staff.	Yes	





Key Responsibilities	
1	Network Operations and Administration:
i.	Administer and maintain the school's wired and wireless network infrastructure.
ii.	Configure, monitor and troubleshoot switches, wireless access points, routers, firewalls and other network equipment.
iii.	Support network services including TCP/IP, DHCP, DNS and VLANs.
iv.	Maintain reliable network connectivity across classrooms, offices, boarding areas and other campus facilities.
v.	Monitor network performance and identify potential reliability, performance or capacity issues.
vi.	Maintain accurate records of network equipment, configurations and locations.
vii.	Maintain reliable connectivity across classrooms, offices, boarding areas and other campus facilities.
viii.	Ensure network equipment is appropriately configured, labelled and maintained.
2	Network Troubleshooting and Incident Resolution:
i.	Investigate and resolve network connectivity, performance and availability issues.
ii.	Diagnose faults affecting wired and wireless connectivity.
iii.	Troubleshoot issues involving switches, access points, firewalls, cabling and network services.
iv.	Use appropriate diagnostic and monitoring tools to identify the cause of network problems.
v.	Respond to network-related incidents raised through the IT helpdesk.
vi.	Document findings, actions taken and resolutions within the helpdesk system.
vii.	Escalate complex or major network incidents to the Network Specialist.
3	Internet, ISP and Network Security:
i.	Monitor the school's internet connectivity and investigate service interruptions.
ii.	Carry out initial diagnostics for internet and WAN-related faults.
iii.	Coordinate with internet service providers when external support is required and follow faults through to resolution.
iv.	Maintain records of internet outages, service issues and ISP interventions.
v.	Support the administration and maintenance of network firewalls and security controls.
vi.	Assist with network segmentation, access controls and secure network configurations.
vii.	Escalate suspected network security incidents through the appropriate channels.
viii.	Support the implementation of network security improvements.
4	Network Infrastructure and Preventive Maintenance:
i.	Maintain network cabinets, switches, patch panels, wireless access points, cabling and associated infrastructure.
ii.	Support network installations, cabling, upgrades and infrastructure changes across the campus.
iii.	Carry out routine checks and planned preventive maintenance of network equipment.
iv.	Identify damaged, faulty or ageing network equipment and recommend replacement where required.
v.	Ensure network equipment and cabling are properly organised, labelled and maintained.
vi.	Test new or replacement network equipment before and after implementation.
vii.	Maintain records of network maintenance activities and equipment condition.
5	CCTV and Security Infrastructure Support:
i.	Provide technical coordination for CCTV-related faults where network connectivity or IT infrastructure may be involved.



ii.	Carry out initial checks to determine whether CCTV issues relate to network connectivity, power, equipment or the wider CCTV system.
iii.	Coordinate CCTV faults and maintenance requirements with the school's contracted CCTV maintenance vendor.
iv.	Escalate faults requiring specialist intervention to the contracted vendor and monitor progress through to resolution.
v.	Coordinate access and site requirements with relevant staff and vendors for maintenance visits.
vi.	Follow up outstanding CCTV faults, repairs and maintenance activities.
vii.	Maintain records of CCTV faults, vendor visits, repairs, replacements and outstanding issues.
viii.	Test CCTV connectivity and functionality following maintenance or repairs where required.
ix.	Report recurring or significant CCTV issues to the IT Support Supervisor and Senior IT Support Officer.
6	Network Documentation and Asset Records:
i.	Maintain accurate network diagrams and topology documentation.
ii.	Document network configurations, IP addressing, VLANs and other relevant technical information.
iii.	Maintain records of network equipment, locations and configurations.
iv.	Ensure network equipment changes are reflected in technical documentation.
v.	Provide asset information to the IT Support Technician for the central IT inventory.
vi.	Maintain appropriate records of network changes, installations and upgrades.
7	Network Projects and Infrastructure Development:
i.	Support network installations, upgrades and expansion projects.
ii.	Assist with the planning and implementation of network improvements.
iii.	Test new network equipment and services before implementation.
iv.	Support the deployment of new wireless access points, switches and other network infrastructure.
v.	Work with approved contractors and vendors during network projects.
vi.	Assist with network capacity planning and infrastructure development.
vii.	Ensure project changes are properly documented and handed over to the IT team.
8	General IT Support:
i.	Participate in the school's IT helpdesk and respond to network-related tickets.
ii.	Provide general technical support where required.
iii.	Assist with issues involving network-connected computers, printers, classroom technology and other devices.
iv.	Escalate non-network issues to the appropriate technical arm.
v.	Provide basic support for Microsoft 365, user accounts and endpoint-related issues.
vi.	Provide hands-on technical support where required, particularly during periods of high demand or significant incidents.



CHARTERHOUSE
LAGOS



Primary School Library



Official signing of the Charterhouse Lagos Agreement at Charterhouse UK

About our School

We opened in September 2024, and we are setting a new standard in education provision in Nigeria and West Africa. With world-class facilities and a focus on excellence, we are creating students with a passion for learning, for excellence and for leadership.

The school community is self-contained and lies in Ajah on the Lekki Peninsula, Lagos. The secure compound offers the best educational facilities in Nigeria. 24-hour security ensures that our students and staff can take advantage of the amazing facilities. We expect our older students to board at the school.

Facilities include fully connected classrooms, science and STEM labs, music, art, drama and library spaces, an 800-seat professional standard theatre, a 25-metre competition pool, along with a learn to swim pool, an NBA standard indoor basketball stadium, outdoor and indoor football pitches, and a beautifully landscaped campus that offers relaxation as well as a connection to nature.



CHARTERHOUSE
LAGOS



Primary School Stem Room

The school offers an international education for students aged 5 to 18 (Years 1 to 13) using the British curriculum and leading to the IGCSE and A level qualifications. These will allow our students to aspire to the very best universities worldwide.

Opening a new school is a huge challenge and adaptability will be key. We aim to create British style international school reflecting the heritage and culture of the great UK independent schools. We are seeking leaders who will

bravely tackle challenges and challenge expectations; we want individuals who will set aspirational targets for students and staff and lofty goals for our school.

Phase 1 of our building programme opened in September 2024 and phase 2 with the secondary school facilities is now completed, Phase 3 will follow over the next few years. Years 1 to 6 are already established in our primary school, and we just added Years 7, 8 and 9 in September 2025. In September 2026, we welcomed Year 10 (IGCSE) and Year 12 (A Levels), completing our current educational offering.

We hope that you will consider joining us to create an exciting new future in Lekki, Lagos.



**CHARTERHOUSE
LAGOS**



TERMS AND CONDITIONS

Contract

This is a permanent full-time, full year position. The post will be considered probationary for a period of up to 6 months. Working hours will be full time, full year with shift work and on-call duties. Accommodation is available during on-call duties.

Salary

Competitive

Benefits

Professional Development

Professional and international working environment, professional development and training opportunities.

Health Insurance

HMO coverage for employees and their families.

Meals

Free meals and refreshments are available to staff whilst on duty and when catering is in operation.

Holiday

The holiday year runs from August-July, in line with the academic year and entitlement is 21 days annual leave, usually taken in the school holidays. This leave is in addition to Federal Public Holidays.

Fitness Centre Membership

All academic and business staff are entitled to join the Fitness Centre, with access to the swimming pool, gym and fitness activities.

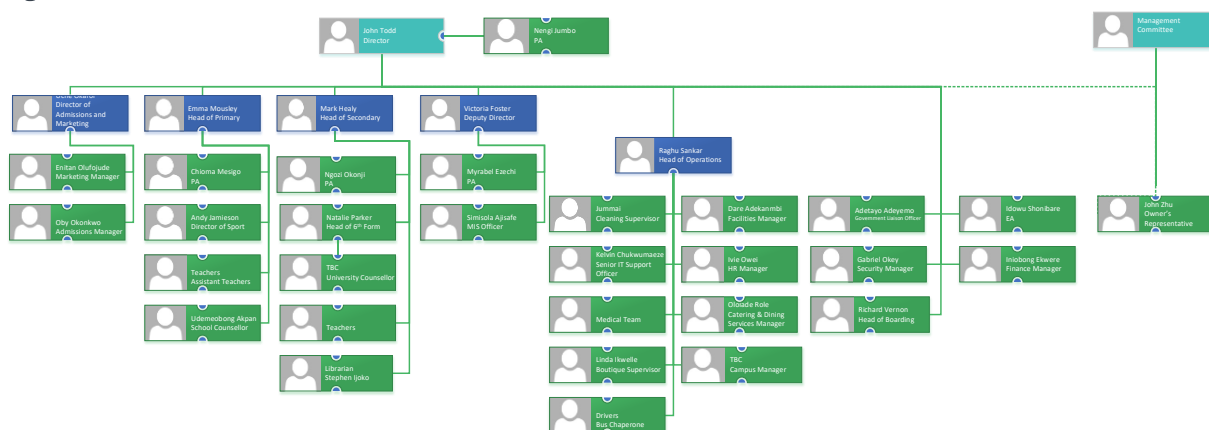
Pre-Employment Checks

Any offer of employment is subject to numerous checks to comply with our Safer Recruitment processes and our Safeguarding Policy (available to view on our website), please see our link for

[APPLICATION AND RECRUITMENT
PROCESS EXPLANATORY NOTE.docx](#)



Organisation Chart:



Safeguarding

Charterhouse Lagos is committed to safeguarding and promoting the welfare of all our students and expects all applicants to share this commitment. We follow safer recruitment practices which are aligned with recommendations from the International Task Force on Child Protection. We aspire to the highest international standards of recruiting practices with specific attention to child protection. All appointments are subject to interviews, identity checks, criminal record checks, social media checks and successful references.

Data Protection

The personal data relating to candidates, including personal data provided in, or along with the enquiry and application forms, is required to be collected by Charterhouse Lagos/The Huntington Education Group, for purposes of candidate evaluation, and facilitating the recruitment process. By providing us with your personal data, you give your consent to us for collecting, retaining, processing, transferring (including cross-border transfer) and disclosing personal data to any third parties (including intra-group) for achieving the above purpose.

Diversity, Equality and Inclusion

At Charterhouse Lagos, we want everyone to feel valued, appreciated, and free to be who they are at work, whilst remaining true to the culture and laws of Nigeria. Our recruitment processes are designed to prevent discrimination regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, neurodiversity, disability status, citizenship, or any other aspect which makes them unique.