CHARTERHOUSE
LAGOS



HVAC-R SPECIALIST

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HVAC-R Specialist

This is an exciting opportunity for a talented and hard-working individual with a desire to work in an environment that strives for excellence in all it does.

We are seeking a skilled HVAC-R Specialist to join our Facility Management Team. The ideal candidate will join the existing team to install, maintain, and repair heating, ventilation, air conditioning, and refrigeration systems, ensuring optimal functionality and efficiency.

Job Description

Position: HVAC-R Specialist
Reporting to: Facility Engineer (Hard Services) and Facility Manager
Position Type: Full-Time

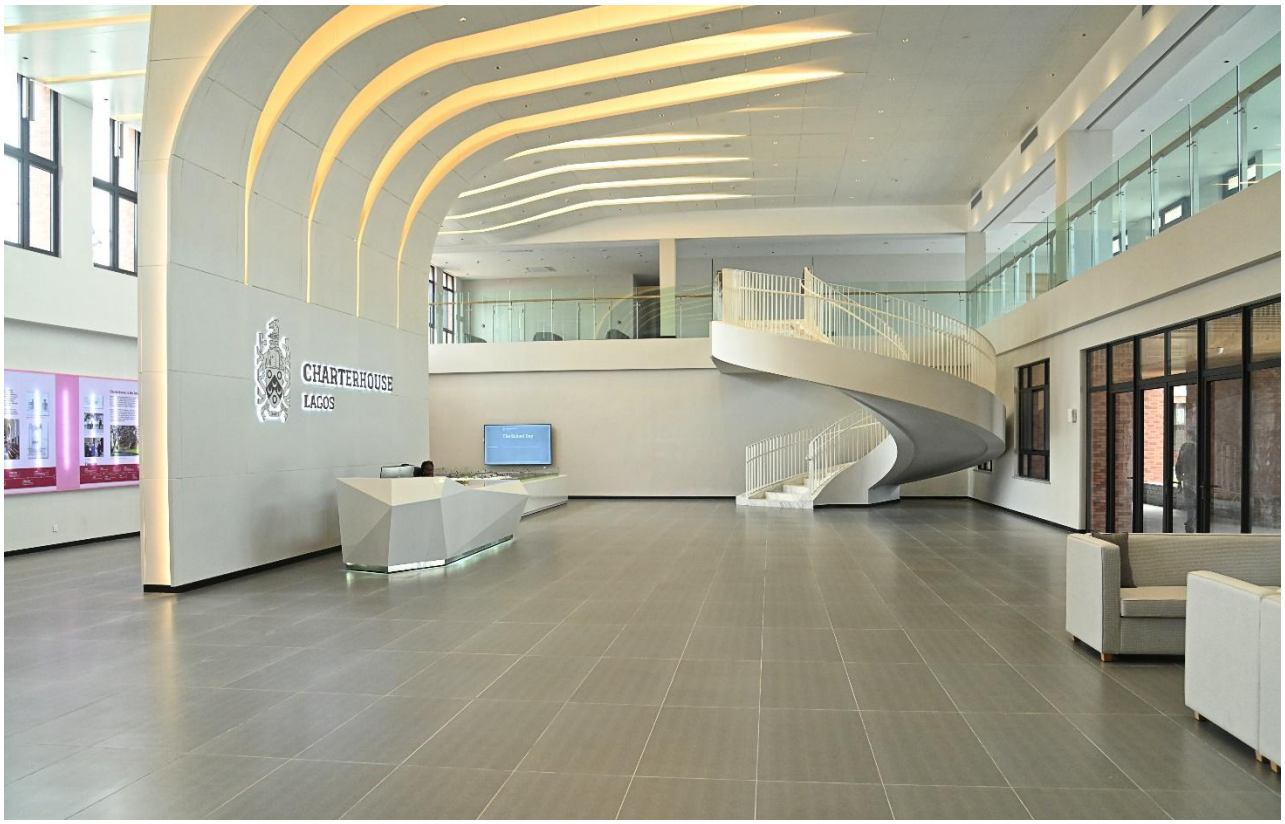
Role Overview: The HVAC-R Specialist is responsible for the operation, maintenance, troubleshooting, repair, and optimisation of HVAC and refrigeration systems across the facility. The role supports uninterrupted building operations through preventive maintenance, fault diagnosis, system monitoring, and compliance with safety and operational standards.

Charterhouse Lagos staff are committed to safeguarding and promoting the welfare of children and young people. They ensure a secure, stimulating, and well-managed learning environment that promotes a sense of safety, support and wellbeing.



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Qualifications and Experience	Essential	Desirable
Minimum of 5 years' experience as HVAC-R Technician.	Yes	
Minimum of OND in Electrical, Mechanical or related field of engineering.	Yes	
HVAC Certification.		Yes
Skills & Competencies		
Strong knowledge of HVAC principles.	Yes	
Familiarity with building automation systems.	Yes	
Experience within commercial buildings, schools, healthcare facilities, hospitality or mixed-use facilities.		Yes
Excellent problem solving and communication skills.	Yes	
Knowledge of energy management systems.	Yes	
Hands-on refrigeration experience.	Yes	
HSE Knowledge.	Yes	
Personal Attributes		
Integrity and trustworthiness.	Yes	
Proactive problem solver with a positive attitude.	Yes	
Ability to work independently and collaboratively in a team environment.	Yes	
Adaptability and willingness to take on new responsibilities.	Yes	
Commitment to upholding the values and ethos of Charterhouse Lagos.	Yes	
Ability to maintain a professional demeanour.	Yes	



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Key Responsibilities		
1	Technical Operations:	
i	Install, operate, inspect, troubleshoot, maintain and repair HVAC and refrigeration systems.	
ii	Carry out preventive and corrective maintenance on chillers, AHUs, split units, VRF systems, cold rooms and ventilation systems.	
iii	Diagnose electrical and mechanical faults in HVAC-R equipment.	
iv	Monitor system performance parameters including temperature, pressure, airflow, voltage, amperage and refrigerant levels.	
2	Maintenance And Reliability:	
i	Execute PPMs according to approved SOPs and checklists.	
ii	Respond promptly to breakdowns and emergency maintenance requests.	
iii	Ensure all HVAC assets maintain high operational uptime.	
iv	Maintain accurate maintenance records, logs and service reports.	
3	Safety And Compliance:	
i	Ensure compliance with HSE regulations, lockout/tagout procedures and safe work practices	
ii	Maintain clean and safe work environments within plant rooms and operational areas.	
iii	Ensure proper handling and disposal of maintenance materials.	
4	Energy And System Optimization:	
i	Support energy efficiency initiatives and HVAC-R optimization.	
ii	Monitor operational trends and recommend improvements for performance and energy conservation.	
iii	Assist in calibration and optimization of HVAC control systems.	
5	Team Collaboration:	
i	Coordinate with facility operations team and end users during maintenance activities.	
ii	Assist with contractors/OEM support.	
iii	Assist with other facilities related tasks as needed.	



Primary School Library

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Official signing of the Charterhouse Lagos Agreement at Charterhouse UK

About our School

We opened in September 2024, and we are setting a new standard in education provision in Nigeria and West Africa. With world-class facilities and a focus on excellence, we are creating students with a passion for learning, for excellence and for leadership.

The school community is self-contained and lies in Ajah on the Lekki Peninsula, Lagos. The secure compound offers the best educational facilities in Nigeria. 24-hour security ensures that our students and staff can take advantage of the amazing facilities. We expect our older students to board at the school.

Facilities include fully connected classrooms, science and STEM labs, music, art, drama and library spaces, an 800-seat professional standard theatre, a 25-metre competition pool, along with a learn to swim pool, an NBA standard indoor basketball stadium, outdoor and indoor football pitches, and a beautifully landscaped campus that offers relaxation as well as a connection to nature.

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Primary School Stem Room

The school offers an international education for students aged 5 to 18 (Years 1 to 13) using the British curriculum and leading to the IGCSE and A level qualifications. These will allow our students to aspire to the very best universities worldwide.

Opening a new school is a huge challenge and adaptability will be key. We aim to create British style international school reflecting the heritage and culture of the great UK independent schools. We are seeking leaders who will

bravely tackle challenges and challenge expectations; we want individuals who will set aspirational targets for students and staff and lofty goals for our school.

Phase 1 of our building programme opened in September 2024 and phase 2 with the secondary school facilities is now completed, Phase 3 will follow over the next few years. Years 1 to 6 are already established in our primary school, and we just added Years 7, 8 and 9 in September 2025. In September 2026, Year 10 (IGCSE) and Year 12 (A levels) will open to complete our educational offering.

We hope that you will consider joining us to create an exciting new future in Lekki, Lagos.

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TERMS AND CONDITIONS

Contract

This is a permanent full-time, full year position. The post will be considered probationary for a period of up to 6 months. Working hours will be full time, full year with occasional evenings and weekends as required by the schedule. Accommodation is available for this role.

Salary

Competitive

Benefits

Professional Development

Professional and international working environment, professional development and training opportunities.

Health Insurance

HMO coverage for employees and their families.

Meals

Free meals and refreshments are available to staff whilst on duty and when catering is in operation.

Holiday

The holiday year runs from August - July, in line with the academic year and entitlement is 21 days annual leave, usually taken in the school holidays. This leave is in addition to Federal Public Holidays.

Fitness Centre Membership

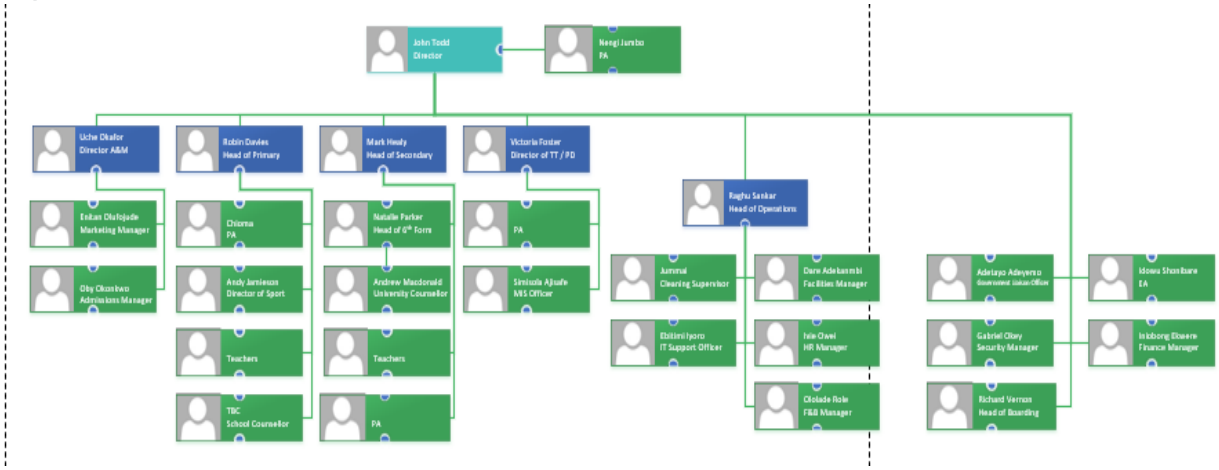
All academic and business staff are entitled to join the Fitness Centre, with access to the swimming pool, gym and fitness activities.

Pre-Employment Checks

Any offer of employment is subject to numerous checks to comply with our Safer Recruitment processes and our Safeguarding Policy (available to view on our website), please see our link for APPLICATION AND RECRUITMENT PROCESS EXPLANATORY NOTE.docx

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Organisation Chart:



Safeguarding

Charterhouse Lagos is committed to safeguarding and promoting the welfare of all our students and expects all applicants to share this commitment. We follow safer recruitment practices which are aligned with recommendations from the International Task Force on Child Protection. We aspire to the highest international standards of recruiting practices with specific attention to child protection. All appointments are subject to interviews, identity checks, criminal record checks, social media checks and successful references.

Data Protection

The personal data relating to candidates, including personal data provided in, or along with the enquiry and application forms, is required to be collected by Charterhouse Lagos/The Huntington Education Group, for purposes of candidate evaluation, and facilitating the recruitment process. By providing us with your personal data, you give your consent to us for collecting, retaining, processing, transferring (including cross-border transfer) and disclosing personal data to any third parties (including intra-group) for achieving the above purpose.

Diversity, Equality and Inclusion

At Charterhouse Lagos, we want everyone to feel valued, appreciated, and free to be who they are at work, whilst remaining true to the culture and laws of Nigeria. Our recruitment processes are designed to prevent discrimination regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, neurodiversity, disability status, citizenship, or any other aspect which makes them unique.